

Committee: Executive
Date: Monday 4 December 2017
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Colin Clarke	Councillor John Donaldson
Councillor Tony Ilott	Councillor Mike Kerford-Byrnes
Councillor Kieron Mallon	Councillor Richard Mould
Councillor D M Pickford	Councillor Lynn Pratt

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting held on 6 December 2017.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Annual Monitoring Report (Pages 9 - 200)

Report of Head of Strategic Planning and the Economy and Strategic Lead for Growth.

Purpose of report

To seek approval of the Annual Monitoring Report (AMR) 2017 and to present the District's current housing land supply position.

Recommendations

The meeting is recommended:

- 1.1 To approve the Annual Monitoring Report presented at Appendix 1 and the Head of Strategic Planning & the Economy and Strategic Lead for Growth be authorised to make any necessary minor amendments prior to publication.
- 1.2 To note the District's housing delivery and five year housing land supply positions and that it will be reported to Development Management officers and Planning Committee as required.
- 1.3 To note the implications of a new Accommodation Assessment for Gypsies and Travellers and Travelling Show people, and that Development Management officers and Planning Committee are advised of the five year supply positions highlighted at paragraphs 3.10 and 3.11 of this report as required.

8. Brownfield Land Register (Pages 201 - 244)

Report of Head of Strategic Planning and the Economy and Strategic Lead for Growth

Purpose of report

To inform the Executive about the statutory requirement for the Council to produce a Brownfield Land Register, the implications of including land within the Register and associated delegated responsibilities.

Recommendations

The meeting is recommended:

- 1.1 To note the statutory requirement for the Council to produce a Brownfield Land Register at least annually and the implications of including land within the Register.
- 1.2 To approve the Brownfield Land Register (Part 1) presented at Appendix 1 so that it can be published by 31 December 2017 to meet the statutory requirement, and that the Head of Strategic Planning and the Economy and Strategic Lead for Growth be authorised to make any necessary minor amendments prior to publication.
- 1.3 To note that responsibility for preparing Part 1 of the Brownfield Land Register lies with Planning Policy officers and that annual reviews will be presented to the Executive alongside the Annual Monitoring Report.
- 1.4 To note that responsibility for the optional entering of land into Part 2 of the Brownfield Land Register, and for the consequential grant of 'Permission in Principle', rests with Development Management officers and the Planning Committee.

9. Council Tax Reduction Scheme and Council Tax Discounts 2018-2019 (Pages 245 - 260)

Report of Chief Finance Officer

Purpose of report

To provide members with a review of Council Tax discounts and to seek approval to recommend the proposed level of Council Tax discounts for the 2018-2019 financial year to Council.

To provide an update on the consultation process that has taken place on the proposals for a Council Tax Reduction Scheme for 2018-2019 and to seek approval to recommend the proposed Council Tax Reduction Scheme to Council.

Recommendations

The meeting is recommended:

- 1.1 To approve the option of no change to the Council Tax Reduction Scheme for 2018-2019 and to amend the Council Tax Reduction Scheme Regulations for Pensioners in line with uprating announced by DCLG and to uprate the Working Age Regulations in line with Housing Benefit as confirmed by Department for Work and Pensions.
- 1.2 To recommend to Council an unchanged Council Tax Reduction Scheme for 2018-2019.
- 1.3 To recommend to Council that delegated authority be given to the Chief Finance Officer to make any changes to the Council Tax Reduction Scheme Regulations up to and including 31 January 2018 in consultation with the Lead Member for Financial Management.

1.4 To review the proposed level of Council Tax discounts for 2018-2019 and make recommendations to Council as follows:

- Retain the discount for second homes at zero
- Retain the discount for empty homes (unoccupied and substantially unfurnished) at 25% for 6 months and thereafter at zero.
- Retain the discount for empty homes undergoing major repair at 25% for 12 months and thereafter at zero.
- Retain the empty homes premium of an additional 50% for properties that have remained empty for more than 2 years.

10. Quarter 2 2017-18 - Revenue and Capital Budget Monitoring and Reserves Monitoring Report (Pages 261 - 276)

Report of Chief Finance Officer

Purpose of report

This report summarises the Council's Revenue, Capital and Reserves position as at the end of the second quarter of the financial year 2017-18 and projections for the full year.

Recommendations

The meeting is recommended:

- 1.1 To note the projected revenue, capital and reserves position at September 2017.

11. Quarter 2 2017/18 Performance Report (Pages 277 - 304)

Report of Director – Strategy & Commissioning

Purpose of report

To provide an update on the Cherwell Business Plan progress to the end of Quarter Two 2017/18.

Recommendations

The meeting is recommended to:

- 1.1 Note the exceptions highlighted.
- 1.2 Note that the Overview & Scrutiny Committee reviewed the Council's performance on 21 November 2017 and referred no matters to the Executive.

12. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that these items be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

13. Award of a Dry Recycling Contract (Pages 305 - 314)

Exempt report of Head of Environmental Services

14. Retail Unit A4, Block A Pioneer Square , Bicester

** Please note that this report will follow as it is being reviewed and finalised **

Exempt report of Chief Finance Officer.

15. Acquisition of Castle Quay Shopping Centre

** Please note that this report will follow as it is being reviewed and finalised following consideration by the Overview and Scrutiny Committee, Accounts, Audit and Risk Committee and Budget Planning Committee **

Exempt report of Chief Finance Officer

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

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